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**Office of Management and Budget**

**Louisville, KY**

**Craig Greenberg**
**MAYOR**

**Angela Dunn**
**CHIEF FINANCIAL OFFICER**

December 12, 2024

Universal Protection Service, LP DBA Allied Universal Security Services
1920 Goldsmith Ln.
Louisville, KY 40218

Email: Derek.Gessler@aus.com

RE: SC00001054: Security Guard Services

The above referenced contract expires December 31, 2024. The term is one year, with renewals for up to four additional years. Louisville Metro Government (LMG) would like to renew the contract until December 31, 2025. All other terms and conditions will remain the same, leaving TWO (2) renewal periods remaining.

To complete the renewal, Louisville Metro Government requires vendors to be pre-qualified with the **Human Relations Commissions (HRC)** to be eligible for award. To become pre-qualified, your company must be registered and pre-qualified using the following link: https://louisvilleky.diversitycompliance.com.
This is a two-step process, so please be sure to complete the entire process. If you have any questions, please call 502-574-3631 to contact our **Human Relations commission (HRC)** for assistance.

Please indicate your willingness to renew by signing below and returning this form and a current, signed W-9 and certificate of insurance to my attention at Kianna.Bucy@louisvilleky.gov. Also note that it is imperative to include the contract number listed above and a purchase order number on all submitted invoices. Please be advised that invoices lacking a purchase order number will face a payment delay. Your prompt attention is appreciated.

Sincerely,
**Kianna Bucy**
Contract Administration
Office of Management & Budget

1/21/25

**Vendor** **Date**

DocuSigned by:
Joel Neaveill
B4B46603EB3A42D...
3/3/2025

**Executive Director of Procurement** **Date**
**Joel Neaveill**